

OCEANA COUNTY ROAD COMMISSION

3501 W. Polk Road
P.O. Box 112
Hart, Michigan 49420
(231) 873-4226
(231) 873-7123 (Fax)

REQUEST FOR QUOTATION Catch Basin Cleaning

State Trunklines

US31
M20
M120
BR US-31
Oceana Drive

County/Village Routes

Monroe Rd.
Sixth St.
Hancock St.

Delivery of Quotation...Closing Date, Time and Place:

Tuesday, June 3, 2025
2:00 PM
Delivery by Email or USPS or in person

Contract award will be made by MDOT

Contacts:

Mark Timmer, Managing Director
(231) 873-4226

COVER SHEET

Your packet should contain the following:

- 1) Notice of Advertisement
- 2) Specifications for Catch Basin Cleaning Services (6 pages)
- 3) Catch Basin Cleaning Area Descriptions and Termini (4 pages)
- 4) Catch Basin Cleaning Quotation Document (1 page)

If your packet is not complete, advise the Oceana County Road Commission (231) 873-4226 immediately.

Please review the specifications. Locations are attached.

NOTE: Arrow board specifications have been changed to meet MMUTCD Section 6F-3.

SPECIFICATIONS FOR CATCH BASIN CLEANING SERVICE

It is the intent of the Oceana County Road Commission to receive Quotations for Catch Basin Cleaning Services in designated areas in Oceana County for the years of 2025, 2026 and 2027. The contract for these services will be for three (3) years for State Catch Basins, subject to satisfactory performance by the contractor.

Scope

Specifications for this contract include furnishing of all labor, equipment, tools and traffic control devices as required for the catch basin cleaning services of specified streets throughout the County.

All catch basins are to be cleaned to the bottom of their structure. The contractor shall inspect all structures and document their location, date cleaned, condition of the structure, condition of any leads that enter the structure, and note any problems that need attention.

Subcontractors, if any, shall be bound by these specifications and it is the responsibility and duty of the contractor to verify that the subcontractor meets all conditions. The contractor shall furnish any subcontractor's proof of insurance.

The Board reserves the right to reject any or all quotations, waive irregularities in any quotation and make award in any manner deemed in the best interests of the County and/or MDOT.

General

Scope of the contract involves the mechanical cleaning of catch basin locations under the jurisdiction of the Oceana County Road Commission or State Trunklines currently under Maintenance Agreement with the Michigan Department of Transportation. The contract will cover indicated road/street areas in the Oceana County Primary and Local Road Systems, including State Trunklines and Interstate System. All areas to be included in the quotation will appear in the specifications as to extent of services to be performed.

Contractor should note that portions of the contract are subject to written approval by the Michigan Department of Transportation, Oceana County Road Commission and the Village of Pentwater.

Award of Contract for catch basin cleaning will be granted to one Contractor as a lump sum Contract based on the total cost for all areas, provided all stated specifications are met.

Equipment

- A. Vactor
- B. Camel
- C. Arrow Board-Must meet MMUTCD 6F-3 specifications

All vehicles should be equipped with rotating or strobe amber lights visible from all sides of equipment for safety purposes, (i.e., 360 degrees), and any other devices the Contractor or the Road Commission deem necessary for safe operation. The Oceana County Road Commission reserves the right to inspect the contractor's equipment per the requirements specified above, prior to the letting of the Contract and/or to require an operation/proficiency demonstration of the equipment. Arrow boards must be used in accordance with the Michigan Manual of Uniform Traffic Control Devices, Arrow Display section, 6F-3 Type B when working on county roads and GF-3 Type C when working on State highways.

Signing

Appropriate signing and traffic control shall be used for lane closure and shoulder work. Signing must conform to the Michigan Manual of Uniform Traffic Control Devices Part 6.

Debris Disposal

The successful Contractor will be responsible/liable for the proper and/or legal disposal of all materials collected from routine and special catch basin cleaning services. Arrangements with others relating to transporting, stockpiling and/or disposal, along with the fees involved, shall be the responsibility of the successful Contractor. Disposal manifests must be obtained and submitted to the Road Commission as proof of proper disposal. No payment for work completed will be made until manifests/delivery receipts are received by OCRC. Decanting back into catch basin is strictly prohibited.

Insurance

The contractor and their **subcontractors** shall furnish proof of insurance certificates with the following minimum requirements.

Worker's Compensation		Statutory Coverage
Bodily Injury and Property Damage General Liability	Each Occurrence	\$1,000,000
	Aggregate	\$2,000,000
Bodily Injury Liability and Property Damage Liability Automobile Bodily Injury Liability	Each Occurrence	\$1,000,000
	Each Person	\$ 500,000
Property Damage Liability	Each Occurrence	\$1,000,000
Combined Single Limit for Bodily Injury and Property Damage Liability		
Owner's Protective Liability, including Contractual Liability		

Where required as an incident to compliance with Federal Laws and Regulations, bodily injury and property damage protection shall be extended to the Michigan Department of Transportation and the Oceana County Road Commission; and, where indicated by the identity of the contracting parties, the protection shall be extended to all participating political subdivisions and public corporations.

Contractors shall save harmless and indemnify the Oceana County Road Commission, as well as its Board of Directors, Administrators and Employees, against all claims for damages to public or private property and for injuries to persons arising out of and during the progress and to the completion of work.

The certificate of insurance must be submitted with the Contract forms and will include and be named as additional insured, in writing: "Michigan Department of Transportation (MDOT), The Board of County Road Commissioners for Oceana County, the Oceana County Road Commission and its Officers, Agents and Employees and the Village of Pentwater and it's Council Member's and it agents have been added as additional insured with respect to General Liability."

Bonds

Upon notification of award of contract, the successful Contractor shall furnish a satisfactory performance bond in the amount of 100 percent of the total contract price. Such a bond shall meet the requirements of the Department, including but not limited to, those pertaining to Powers of Attorney and the requirements specified by the laws of Michigan. The performance bond must be furnished prior to any contract award and no later than 30 days after the deadline for submission of Contracts. Failure to provide a timely performance bond will result in cancellation of award of Contract.

Method of Payment

- A. Contractor will invoice the Oceana County Road Commission by area.
- B. Contractor will notify the Oceana County Road Commission in writing upon completion of an area so inspection can be made and logged.
- C. Upon receipt of the invoice and approval, as indicated in log, payment shall be made in accordance with the predetermined quantity and quotation rate.
- D. Pay item quantities or hours, if an hourly rate contract, may be substantially decreased or increased depending on Legislative action taken on the jurisdictional changes to the highway system during the life of this contract. Unit prices or hourly rates as quoted must apply for the duration of the contract regardless of the final contract quantities. No additional compensation will be allowed for changes in the contract quantities.

Routine Catch Basin Cleaning

Defined locations with number of structures per year are contractually scheduled. It is the intent of the contract to clean all structures within Oceana County per year.

Time interval: Cleaning of catch basins shall not begin before May 1st and **must** be completed by July 31st. Failure to complete the project by July 31st will result in a penalty of \$100 per day for every calendar day the project goes past this completion date.

Daily Work Schedules

The contractor shall keep a daily work log indicating the location of each structure and its physical condition; noting any defect or repair that may be needed.

Identification

All structures will be identified with a 2" x 10" paint stripe on top of the metal curb back indicating completion. Different color paint will be used each year.

Quantities

The Oceana County Road Commission reserves the right to increase or decrease the number of units cleaned in each contract year.

Special Call Out Catch Basin Cleaning

The Contractor agrees that they are available for unscheduled/non-routine cleaning of an existing drainage structure(s) that may or may not be defined by the contract. The contractor shall be available and able to respond within a specific time frame agreed upon by both parties. Non-routine call out catch basin cleanout shall be quoted on the basis of per catch basin cleaning.

Drug/Alcohol Testing

The Oceana County Road Commission is committed to provide a safe driving environment for the pedestrian and motoring public in Oceana County. As a part of this commitment, the Road Commission has implemented a Drug/Alcohol Testing Program for its employees. As a further commitment to this important safety program, the contractor will be required to comply with the Department of Transportation Drug and Alcohol requirements for all drivers performing work under this contract.

The contractor will be required to drug test all employees that will be performing operations under this contract. The contractor will submit results of the testing to the Road Commission. All drivers performing Road Commission work will test negative for drugs and alcohol.

The contractor must presently have a drug/alcohol testing program in place and employees must have been tested within 6 months.

Cancellation of Contract Provisions

The Oceana County Road Commission shall have the right to cancel the Contract for nonperformance/inadequate performance should an inspection by the designated representative reveal that the Contractor's performance and/or work results in any non-acceptable maintenance condition of one or all specified areas.

The designated representative at the time of the **first** circumstance shall call for a meeting with the contractor to issue a written warning of possible contract termination should the condition continue. If the condition should repeat itself a **second** time, written notice of termination shall be sent.

Submission of a quotation will be interpreted as a conclusive presumption that the Contractor is thoroughly familiar with the contract requirements and specifications and that he/she understands and agrees to abide by each and all of the stipulations and requirements contained herein. The Oceana County Road Commission shall have the right to cancel the Contract between the Contractor and the Road Commission for any violation as may be determined by the Road Commission and such determination shall be the sole determination of the Road Commission and its representative.

Assignment Clause

The contract between the Oceana County Road Commission and the contractor may not be assigned to a third party without the written consent of the Oceana County Road Commission.

Questions

Contact the Road Commission Office at (231) 873-4226 if assistance is needed in locating the catch basins or there are questions concerning the specifications for the work.

CATH BASIN CLEANING AREA DESCRIPTIONS AND TERMINI

Basin locations & quantity

Village of Pentwater	44 basins
Village of Hesperia	42 basins
City of Hart	43 basins
Hart Road Commission	16 basins
Hart Rest Area	19 basins
Basins vary in diameter & depth	(4' to 6')

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Storm Sewer Catch Basin Cleaning Quotation Form

Description	Quantity		Unit Price	Total Cost
Village of Pentwater	44	Basins		
Village of Hesperia	42	Basins		
City of Hart	43	Basins		
Hart Road Commission	16	Basins		
Hart Rest Area	19	Basins		
TOTAL COST OF WORK				

Basins vary in diameter & depth (total 164)

Contractor is responsible for proper signing and proper waste disposal of all contents removed from basins.

Operator's Wages are to be included in the Unit Quotation

CONTRACTOR NAME _____

ADDRESS _____

CITY/STATE/ZIP _____

PHONE _____

EMAIL _____

